**STEP 1 -** In order to proceed with a vetting application, it is a requirement under National Vetting Bureau (NVB) procedures that the applicant must provide proof of their identity and proof of their current residence. Applicants under 18 years of age must attach a completed parent/guardian consent form.

**Section 1 – Applicant Details**

**Insert Applicant details**

**Full Name:**

**Current**

**Address:**

**Email**

**Address:**

**Contact**

**Phone No:**

 **\*Please note: applicants Under 18 years of age must provide Parent/Guardian email address**

**County: County: Club:**

 (County Board to which your club is affiliated)

**Role or Position, being vetted for**

**Declarations**

I have provided documentation to validate my identity as required and I consent to the making of this application and to the disclosure of information by the National Vetting Bureau to the Liaison Person pursuant to Section 13(4)(e) National Vetting Bureau (Children and Vulnerable Persons Acts 2012 to 2016. **Please tick box**

**Signed: Date:**

**PLEASE NOTE:** Under Section 26(b) of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 -2016 it is an offence to knowingly make a false statement for the purpose of obtaining, or enabling another person to obtain a vetting disclosure.

**Section 2 (To be completed by the Club Children’s Officer\*)**

**I have checked the identification documents as provided by the applicant (see section 3). I have informed the applicant that the documents shall be retained and may be referenced until such time as the applicant’s vetting process has been completed.**

**Name:**

**Club:**

**Role:**

**Signed: Date:**

**Section 3 (E-Vetting identification documents)**

The applicant shall provide the Club Children’s Officer or another nominated official from the Club with a copy of their identification documents or they may upload the identification documents with the on-line E-Vetting application form. The score value of the identification documents provided, which must include one copy of photographic evidence and at least one copy of proof of residence, must reach a minimum of 100 points in accordance with the GAA E-Vetting Identification documents form. (Below)

See Section 4 for applicants under 18 years of age.

|  |  |  |
| --- | --- | --- |
| **E-Vetting Identification Documents** | **Score** | **Tick** |
| Irish driving licence or learner permit (new credit card format) | 80 |  |
| Passport (from country of citizenship) | 80 |  |
| Irish certificate of naturalisation  | 50 |  |
| Birth certificate | 50 |  |
| Garda National Immigration Bureau (GNIB) card | 50 |  |
| National Identity Card for EU/EEA/Swiss citizens | 50 |  |
| Irish driving licence or learner permit (old paper format) | 40 |  |
| **Employment ID** |  |  |
| * ID card issued by employer (with name and address)
 | 35 |  |
| * ID card issued by employer (name only)
 | 25 |  |
| * Employee ID card with photograph
 | 40 |  |
| **Correspondence from employer (within last two years)** |  |  |
| * Confirming name and address
 | 35 |  |
| * P60, P45 or Payslip (with home address)
 | 35 |  |
| Utility bill e.g. gas, electricity, television, broadband (must not be less than 6 months old. Printed online bills are acceptable. Mobile phone bills are not acceptable) | 35 |  |
| Public services card/social services card/medical card | 25 |  |
| * With photograph
 | 40 |  |
| Bank/Building Society/Credit Union statement | 35 |  |
| * Credit/debit cards/passbooks (only one per institution)
 | 25 |  |
| National age card (issued by An Garda Síochána) | 25 |  |
| **Membership card Club, union or trade, professional bodies** |  |  |
| Membership card Educational institution | 25 |  |
| **Correspondence** |  |  |
| From an educational institution/SUSI/CAO | 20 |  |
| From an insurance company regarding an active policy | 20 |  |
| From a bank/credit union or government body or state agency | 20 |  |
| **TOTAL** | **100** |  |

**Section 4 (E-Vetting identification documents – under 18 years of age)**

|  |  |  |
| --- | --- | --- |
| **E-Vetting Identification Documents – Under 18 years** | **Score** | **Tick** |
|  |  |  |
| **Children under 18 years (any one of the following)** |  |  |
| * Birth certificate
 | 100 |   |
| * Passport
 | 100 |   |
| * Student Photographic Identity Card
 | 100 |  |
| Written statement by the Principal confirming attendance at educational institution on a letter head of that institution | 100 |   |
| **Recent arrival in Ireland (less than 6 weeks)** |  |  |
| * Passport
 | 100 |   |
| **Vetting Subject is unable to achieve 100 points\*\*** |  |  |
| Affidavit witnessed by a Commissioner for Oaths | 100 |   |
| **TOTAL** | **100** |  |

Camogie Association etting services are available to any person over 16 yrs. of age fulfilling a role of responsibility with children or vulnerable adults however, all applications for persons between 16 to 18 years of age must be accompanied by (NVB 3) Parent/Guardian consent form.

**PLEASE NOTE:** Under Section 26(b) of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 -2016 it is an offence to knowingly make a false statement for the purpose of obtaining, or enabling another person to obtain a vetting disclosure.